

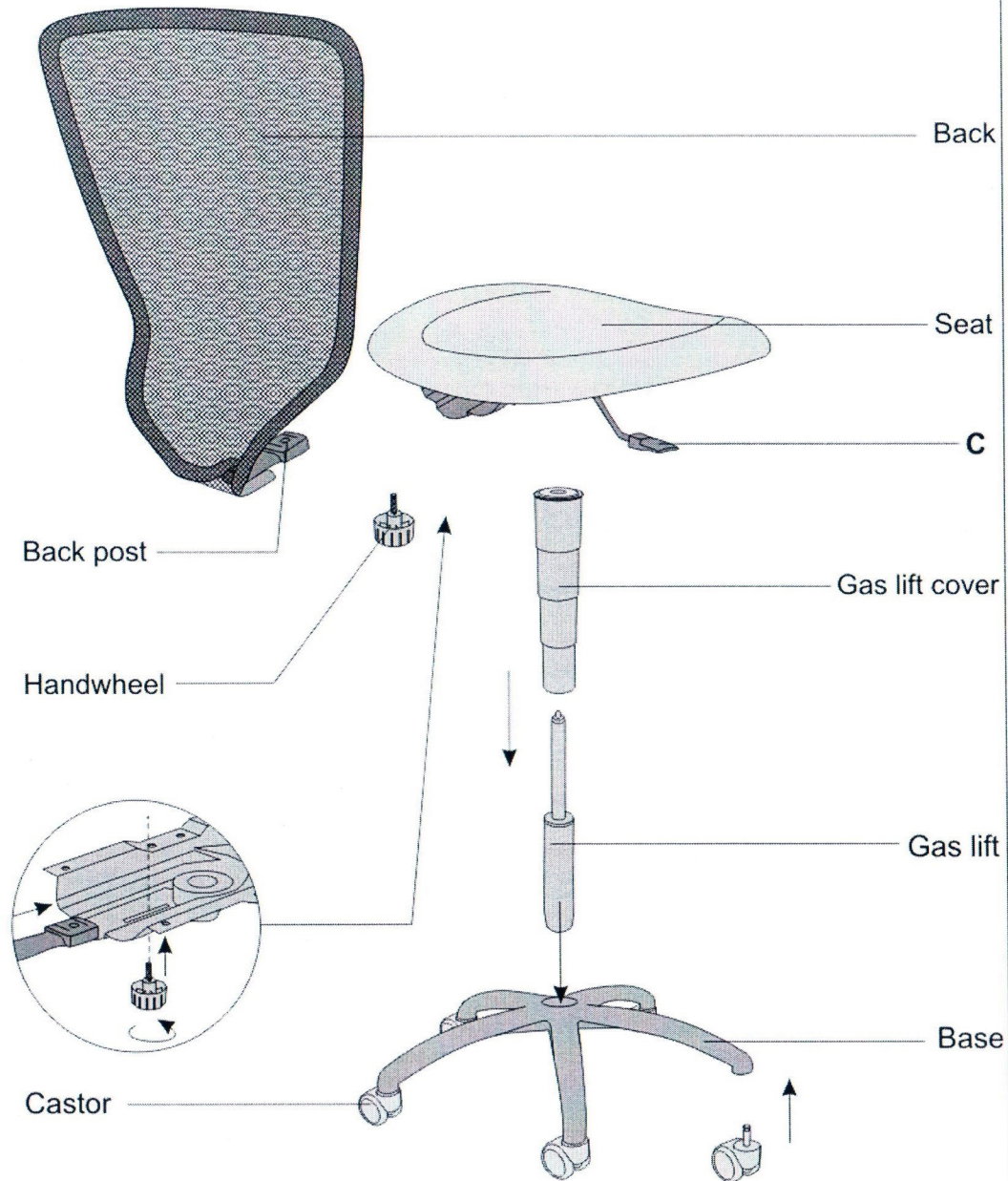
# 269CP

## ASSEMBLY AND ADJUSTMENT INSTRUCTIONS

Before beginning the assembly, check to see that all parts are enclosed.

### PART LIST

1 base  
5 castors  
1 handwheel  
1 gas lift  
1 gas lift cover  
1 seat  
1 back



### ASSEMBLY

1. Insert castors into base.
2. Pull gas lift cover over the gas lift.
3. Insert the gas lift into base.
4. Firmly locate the tapered end of the gas lift into locating hole in the seat.
5. Back post device to the seat base and tighten handwheel.

### ADJUSTMENT

- The Seat height adjustment - lever C.  
Gas lift allows the adjustment of the seat height.
- The back depth adjustment - handwheel.  
By releasing handwheel the back can be moved forward and back.  
Place the back at desired depth and retighten handwheel.

### MAINTENANCE

**Inspection** - Inspect chair at least every six months, to make sure all knobs, bolts and screws are tight.

**Upholstery** Wipe with damp cloth, moistened in a mild detergent solution. For unusual stains use commercial vinyl cleaner, following manufacturer's instructions.

**Other surfaces** Wipe with a soft cloth, moistened in a mild detergent solution. Dry and buff lightly with a dry cloth.

For safety using and maintenance see also IMPORTANT SAFETY INSTRUCTIONS Sheet enclosed.

#### Attention

Exchange and installation of gas-lifts should only be carried out by trained specialists.